

**Department of Animal Husbandry,
Zilla Parishad, Nagpur- 440 001
TENDER NOTICE FOR SUPPLY AND INSTALLATION OF IRON MADE
POULTRY SHED (PORTABLE)**

Tender Ref. No. NGPZP/Animal Husb./07/2021-22

Dated: 10/01/2022

TENDER NOTICE

The Addl. Chief Executive Officer, Zilla Parishad, Nagpur intends to call e-tenders from the interested manufacturers/authorized dealers/authorized suppliers for supply and Installation of "**Iron Made Poultry Shed (Portable)**" for the year 2021-2022.

The blank tender form can be downloaded from website <https://mahatenders.gov.in> through SubPortal <https://nagpurzp.com> of Zilla Parishad Nagpur.

The e-tenders will be opened online as per schedule in presence of intending Supplier / tenderer / their representative.

All the rights to accept or reject whole or part of the tender without assigning any reason thereof is reserved by the Addl. Chief Executive Officer, Zilla Parishad Nagpur,

Place: Nagpur.

Date: **10/01/2022**

Addl. Chief Executive Officer,
Zilla Parishad,
Nagpur

NOTICE DETAILS

Tender Reference no.	NGPZP/Animal Husb./07/2020-21
Name of the items & Quantity	"Iron Made Poultry Shed (Portable)"- 2473 Units
Cost of blank tender document & Mode of Payment	Rs. 50,000/- (Non Refundable) to be paid through Online Payment Modes i.e. Net Banking, Debit Card and Credit Card during Tender Document Download Stage.
EMD Amount & Mode of Payment	Rs. 4,15,000/- to be paid through Online Payment Modes i.e. Net Banking, Debit Card, Credit Card and NEFT/RTGS during Bid Preparation Stage.
Date and Venue for pre bid meeting	NA
Venue of online opening of tender	Department of Animal Husbandry, Zilla Parishad, Nagpur
Address for Communication	Department of Animal Husbandry, Zilla Parishad, Nagpur
Contact Telephone & Fax Numbers	Phone - 0712 - 2560150, Email: dahozp.nagpur@gmail.com
e-Tendering Helpline Support: Monday to Friday - 09:00 AM - 08:00 PM Saturday - 09:00 AM - 06:00 PM	<u>Telephone:</u> 01204200462, 0120-4001002 <u>Mobile:</u> 9822367172 <u>Email:</u> -support-eproc@nic.in

TERMS AND CONDITIONS

1. The tender is non –transferable.
2. The e-tender must be submitted online in prescribed format as per two envelope system (Technical Envelope No. T1 and Commercial Envelope No. C1).
3. Detailed instructions for downloading the tender form, bid preparation and bid submission is given. The bidders have to follow these instructions meticulously for successful submission of bids online. These instructions form the part of terms and conditions and are binding on the participating bidders.
4. The technical documents in envelop No. T1 will be opened as per schedule at first instance. A competent committee will thoroughly evaluate the same and if satisfied that the technical specifications are as per the tendered specifications, tender will be accepted. Otherwise, in case where the technical details (envelop No. T1) fails to meet the requirements, the Financial document (envelop No. C1) will not be opened and the tender will stand rejected. At the second stage, financial details of only technically qualified offers shall be opened for further evaluation and ranking before awarding the contract. The decision of the tender opening authority shall be final and binding on the bidders in this regard.
5. No tender will be considered without earnest money deposit. Conditional tender will not be accepted; except for those bidders who are exempted from earnest money deposit as per the government rules for which the tenderer has to submit the proof.
6. The tender has to pay Rs 4,15,000/- (Rupees Four Lakh Fifteen Thousand Only) as Earnest Money Deposit through online modes of payment only using any one online pay mode as Debit Card, Credit Card, RTGS, NEFT or payment gateway.
7. The Earnest Money deposited by the tenderer shall remain in the safe custody of the Addl. Chief Executive Officer, Zilla Parishad, Nagpur, until the acceptance of the tender is made known to the tenderer and in case, his tender is accepted until the tenderer signs the contract and gives the necessary security deposit as per the Government rules. Later on the amount of EMD deposited by the participating bidders will be refunded in due course of time.
8. The intending supplier shall also have to mention the name of manufacture / make, model number of the item and has to enclose the pamphlets giving the pictures / information brochures (depicting detailed technical specification) of the appliances for which the rates are quoted. In the absence of the above, the items offer will not be considered. The preference will be given to (a) Manufacturer, (b) Authorized Dealers of manufacturer or (c) authorized suppliers. Such agencies must enclose adequate documents to prove their claims. The preference will be given to the items bearing ISI/ISO 9000 quality control mark.
9. Successful tenderer will have to furnish **security deposit to the extent of 1.0 % of total cost of the items** (including the cost adjusted from the EMD of successful bidder) as mentioned in the tender in the form of Demand Draft drawn **on State Bank of India, Link Office Kings Way Branch, Nagpur in favour of the District**

Animal Husbandry Officer, Zilla Parishad, Nagpur. The successful tenderer should have to pay the security deposit within 02 days from date of receipt of confirmed order, failing which his/her earnest money deposit is liable to be forfeited and he/she shall cease to be a successful tenderer. Thereafter, the Addl. Chief Executive Officer, Zilla Parishad, Nagpur shall be free to enter into contract with any other tenderer.

10. All the Equipments/Instruments/Machinery/Furniture must be of the best quality and as per the detail technical specifications mentioned in the tender and subject to the approval of the Addl. Chief Executive Officer, Zilla Parishad, Nagpur.
11. WARRANTY SHOULD BE FOR A MINIMUM ONE YEAR for item/equipments as well as for its accessories.
12. The tenders as furnished should remain open and should be valid for 120 days from the date of opening of tender.
13. Successful tenderer has to sign contract of terms and conditions between institute and company.
14. Any infringement of the terms and conditions of the Contract will make the tenderer liable for cancellation and further any earnest money or security deposit paid will be forfeited by the Addl. Chief Executive Officer, Zilla Parishad, Nagpur.
15. Tenderer will not be allowed to withdraw his tender after opening the same without forfeiting his earnest money deposited.
16. The security deposit of the tenderer shall be returned to him/her only on the completion of the contract and on their furnishing the usual demand certificate, subject to the clearance of all outstanding dues, issues or points of disputes to the satisfaction of the Addl. Chief Executive Officer, Zilla Parishad, Nagpur.
17. If needed, at the time of opening the tender the Addl. Chief Executive Officer, Zilla Parishad, Nagpur or Tender Opening Committee can ask for extra specific documents and/or originals or clarification of uploaded documents to confirm its authenticity which will have to be provided at that time by the tenderer, failing which the decision taken by the Addl. Chief Executive Officer, Zilla Parishad, Nagpur and or Committee will be final and binding on the bidder.
18. If required the tender opening authority may ask for demonstration of the equipment at the time of opening of technical envelope.
19. The goods should be dispatched at supplier's risk; and the supplier will be responsible until the entire items are installed in good condition at the destination.
20. It is within the discretion of the Addl. Chief Executive Officer, Zilla Parishad, Nagpur to increase or decrease the quantity to be purchased and/ or to relax the conditions if the need arises.
21. Installation/fitting and demonstration of Equipment with satisfactory performance should be given before the payment is made to the supplier. Payment will be made

after satisfactory report is received from the concerned Taluka Level Technical Committee.

22. The Addl.Chief Executive Officer, Zilla Parishad, Nagpur reserves the right to accept or reject the supplies in full or in part which do not strictly stick up to the specifications or to accept the materials supplied with slight variations in specifications or with a condition that the rates accepted shall be reduced at such rates as the competent authority of the Zilla Parishad, Nagpur may deem fit, looking to variations and such rates shall be binding on the tenderer.
23. Zilla Parishad, Nagpur authority reserves the right to accept or reject - higher version of equipment/item etc. or any other items under the same terms and conditions quoted by tenderer.
24. The credit bill / invoice should be presented in triplicate in the name of District Animal Husbandry Officer, Zilla Parishad, Nagpur, after receiving the supply order. The Zilla Parishad, Nagpur authority will not be liable for any delay in payment of bill(s). Payment for goods supplied will be effected through cheque/RTGS/NEFT only. The payment of the equipment/item to successful tenderer will be released up to 80% on delivery, installation and successful demonstration of equipment/item with real time running for 15 days period. Remaining 20% will be released after availing the training and performance evaluation report from the Taluka Level Technical Committee.
25. Before signing the agreement bond the tenderer will have to produce Income Tax Clearance certificate.
26. Even though the tender is technically accepted but after receiving of the said equipment / instruments etc., if it is found that the technical specifications given in the tender document do not match with supplied equipment, the Addl. Chief Executive Officer, Zilla Parishad, Nagpur reserves the right to reject the purchase order and the purchase order will be given to the next tenderer after negotiations.
27. The Addl. Chief Executive Officer, Zilla Parishad, Nagpur reserves the right to accept or reject any or all the tenders without assigning any reason thereof.
28. Delivery period quoted should be firm & supply to be made accordingly. If the supply is not made within the stipulated period, fine or Rs. 100 per day shall be levied.
29. All the disputes whatsoever in connection with the tender notice etc. shall be subject to the jurisdiction of Nagpur Court.
30. The firm quoting for the above mentioned equipment/item must possess past experience of having supplied and installed including work of the similar shed to any reputed organizations like Veterinary, Government Institution/College/Veterinary Hospital etc.
31. The firm will arrange to impart training in operating the equipment to assigned staff of the Zilla Parishad, Nagpur, as per the convenience of the staff.

32. The terms and conditions herein contained shall form part of and shall take effects as if they were included in the contract agreement to be entered into by a successful tenderer.
33. No extra payment will be made on and above the final price quoted by bidder. There should not be any hidden charges.
34. Warranty period for which claim of failure of system due to voltage fluctuations shall be entertained by company. All such rectifications should be done free of cost during warranty period
35. Rates MUST be quoted in Indian Currency (Rupee) only, as the comparison will be done on the basis of INR prices only. No assumptions are to be made regarding concession certificates like customs duty exemption etc. All inclusive prices in INR must be filled in the format given in Commercial Envelope (Envelope No. C2) in prescribed format. However, to pass on the benefit of concession in customs duty to educational institutes, the purchaser may, at his discretion, issue the PO in foreign currency to the lowest eligible bidder whose bid is technically valid and has been found lowest in INR prices.
36. Bidder quoting the lowest offer will be informed about the intention of award of contract (Acceptance of Tender) by sending an Advance letter of Acceptance (A/L). On acceptance of Terms and conditions of A/L and submission of security deposit, Purchase Order (Acceptance of Tender) will be released. Security deposit will be 3.0% of the value of goods ordered and will be retained by the purchaser till 12 months (if delivery period is 8 weeks) from the date of installation or 15 months (if delivery period is 10/12 weeks) from the date of award. In case there is delay in supply and purchaser has extended the delivery period, the retention period of security deposit will have to be extended accordingly. **Security deposit will be released after expiry of warranty period subject to clearance from the consignee Department.**
37. In his/ her acceptance letter of the specified tender only, the bidder shall give,
 1. Probable dates of Pre dispatch Inspection.
 2. The delivery schedule.
 3. Date of installation and training.

So that the institute can plan accordingly. Any change in the scheduled dates will be communicated at least 20 days in advance to the consignee in writing. Purchase order will not be issued to the bidder without the security deposit and the acceptance letter containing the above schedule.

38. Unless specified otherwise in tender form or in any tender document supplied by this office, normally delivery is to be effected within 12 week from the date of final order. If the quoted delivery period is more than period prescribed, it must be justified with specific reasons to the satisfaction of the Addl. Chief Executive Officer, Zilla Parishad, Nagpur. Purchaser's decision will be final in deciding the delivery period. Stores should be delivered to the consignee on working days during office hours only.

Free rigorous working trial with derived results should be given at consignee's place immediately after delivery.

39. The bidder must request to the purchase authority in advance for grant of delay in supply of item mentioning the reasons for delay. Purchaser's decision will be final in deciding grant of delay in supply of item. The grant of delay will not be given beyond the stipulated 10 weeks period in the purchase manual. Non supply of items in the granted delivery schedule will automatically lead to declaration of bidder as defaulter and the bidder will not be allowed to participate in any further bidding process of the department.

**40. GENERAL CONDITIONS OF EQUIPMENT / ITEM ALONG WITH
REQUIRED TECHNICAL SPECIFICATIONS:**

“Iron Made Poultry Shed (Portable)”. – 01 Unit

(Supply and Installation at: Jurisdiction of Zilla Parishad, Nagpur, Maharashtra State,

Tender Terms & Conditions:

1. Scanned original of Valid Registration certificates as a Registered contractor in appropriate class of MSME.
2. Authorization Certificate or letter should be providing by bidder from the manufacturer /fabricator, if they are not manufacturer given as per format- 1.
3. Bidder shall pay EMD amount @ 0.5% of the tender value. EMD or EMD Exemption must be attached with this tender
4. Tender form fees will be Rs. 50,000/-, which is compulsory while purchase of tender.
5. Bidder shall provide Geo-Tagging certificate of sources of material from tender publishing authority.
6. Valid Registration Certificate under Goods and Services Tax issued by Competent Authority.
7. Income Tax Return/Balance Sheet - Bidder shall attached PAN Card along with Self attested copies of Income Tax Returns of the firm for last three Consecutive years duly certified by Chartered Accountant to establish the financial capacity of the supplier/Manufacturer. **MUST BE ATTACHED.**
8. Valid EPF Registration- Bidder shall provide Valid EPF registration.
9. Profession Tax clearance Certificate PTRC and PTEC shall be provided by bidder.
10. Bidder shall have average turnover of 3.00 Cr per year in last 3 consecutive years
11. JV will allow while submitting and executing the tender as per given Joint Venture act.
12. The tender shall have to upload all the documents required for qualification as per qualification criteria mentioned for this work.

13. BID CAPACITY;

Bidders who meet the minimum qualification criteria will be qualified only if their available bid capacity for construction work is equal to or more than the total bid value excluding maintenance. The available bid capacity will be calculated as under:

$$\text{Assessed Available Bid Capacity} = (A * N * M - B)$$

Where;

A = Maximum value of civil engineering works executed in any one year during the last three years taking into account the completed as well as works in progress.

N = (i.e. 1 year) Number of years prescribed for completion of the works for which bids are invited.

M = 2 or such higher figure not exceeding 2 as may be specified in any financial year.

B = Value, at the current price level, of existing commitments and on-going works to be completed during the period of completion of the works for which bids are invited.

Note: The statements showing the value of existing commitments and on-going works as well as the stipulated period of completion remaining for each of the works listed should be countersigned by the Engineer in charge, not below the rank of an Executive Engineer or equivalent.

14. MOU or Joint Venture

The works may have been executed by the Applicant as prime contractor or as a member of joint venture, MOU or sub-contractor. As sub-contractor, joint venture or MOU, he should have acquired the experience of execution of all major items of works under the proposed contract. In case a project has been executed by a joint venture or MOU, weightage towards experience of the project would be given to each joint venture or MOU in proportion to their participation in the joint venture or MOU. The MOU for Joint- Venture will be made on 500/- (on stamp paper) are acceptable or valid.

15. WARRANTY

If any part of these Terms and Conditions are determined to be invalid or unenforceable Contractor No. of Corrections Executive Engineer pursuant to applicable law including, but not limited to, the warranty disclaimers and liability limitations set forth herein, then the invalid or unenforceable provision will be deemed superseded by a valid, enforceable provision that most closely matches the intent of the original provision and the remainder of these Terms and Conditions shall continue in effect.

16. QUALITY ASSURANCE AND MAINTENANCE;

To ensure the specific quality of work which will also include necessary surveys, temporary works, etc., the contractor shall prepare a quality assurance plan and get the same approved from the Engineer-in-charge within one month from the date of work order. For this, the contractor shall submit an organisation chart of his technical personnel to be deployed on the work along with their qualification, job description defining the function of reporting, supervising, inspecting and approving. The contractor shall also submit a list of tools, equipment and the machinery and instrumentation, which he proposes to use for the construction and for testing in the field and/or in the laboratory and monitoring. The contractor shall modify supplement the organisation chart and the list of Machinery/ equipment etc. as per the direction of the Superintending Engineer and shall deploy the personnel and equipment on the field as per the approved chart and the list respectively.

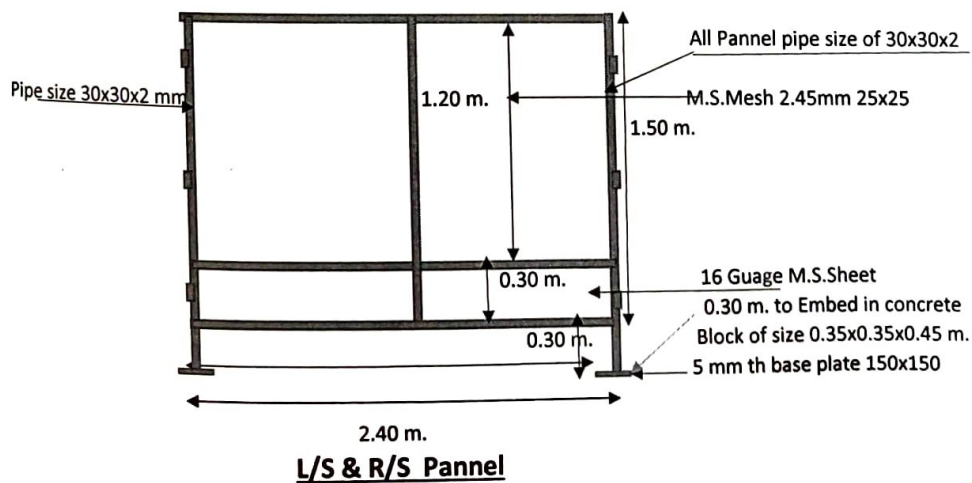
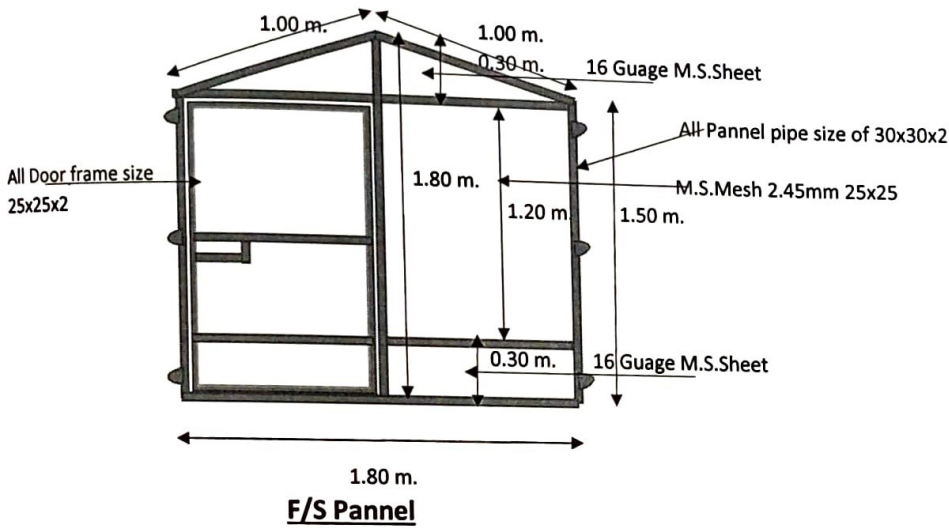
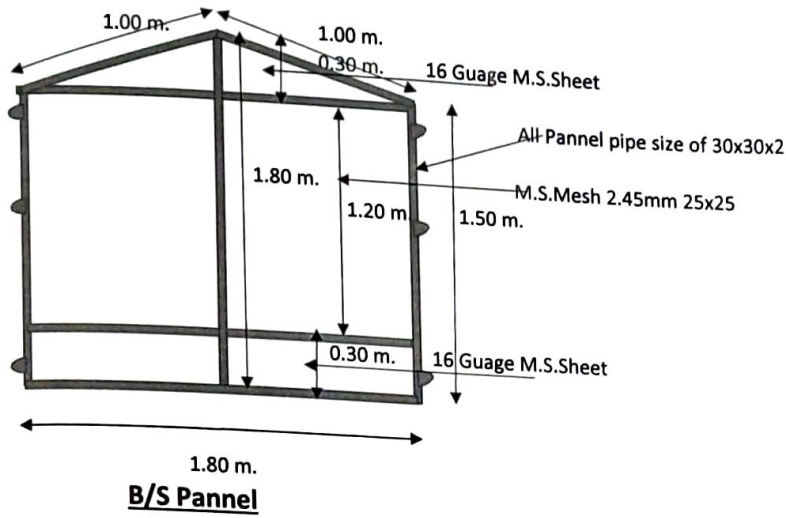
ABSTRACT

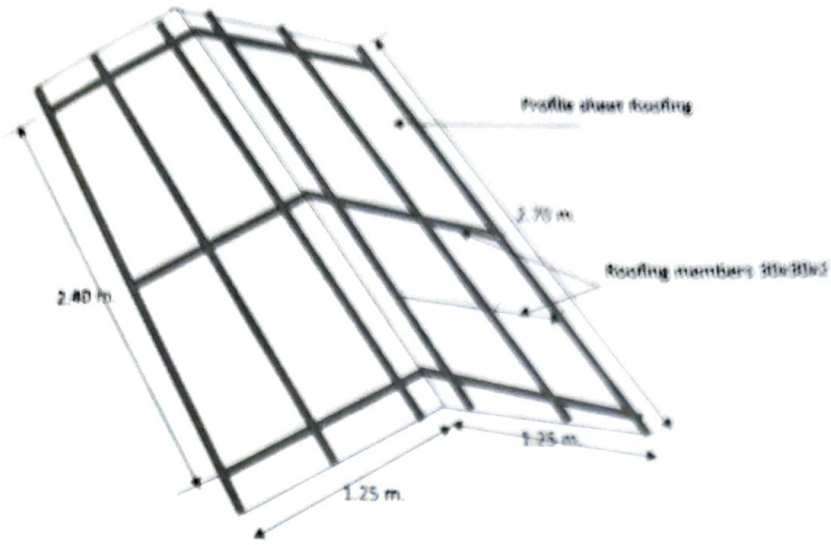
NAME OF WORK

Supplying & Installation of Mini Portable poultry shed for Rural Beneficiaries in Nagpur District.

Sr. No.	Item of work	Quantity	Rate	Unit	Amount
1	2	3	4	5	6
1	Providing and fabricating structural steel work in rolled sections, fixed with connecting plates or angle cleats in main and cross beams, hip and jack rafters, purlins connecting to truss members and the like, as per detailed designs and drawing or as directed including cutting, fabricating, hoisting, erecting, fixing in position, making riveted/ bolted/ welded connections and one coat of anticorrosive paint and over it two coats of oil painting of approved quality and shade etc. complete.	0.221	85837.45	Mt.	18948.00
2	Providing and fixing of colour coated Zinc aluminium (R) AZ150 (min 150 gms/sq.mt. total on each side) profiled sheets for roofing. The feed material is manufactured out of nominal 0.45 mm Base Metal Thickness (BMT) (0.5 mm TCT), Hi-strength steel with min.550 MPa yield strength, metallic hot dip coated with Aluminium-Zinc alloy (55% aluminium 43.4% zinc 1.6% silicon) with COLORBOND (R) steel quality super durable polyester paint coat (with inorganic pigment). The paint shall have a total coating thickness of nominal 35 um, comprising of nominal 25um exterior coat on top surface and nominal 10 um reverse coat on back surface. Profile sheet shall have nom. 950-1050 mm effective cover width and nominal 25-30 mm deep ribs with subtle square fluting in the five pan at nominal 180-250 mm center- to-center. The end rib shall be designed for anti-capacity groove. and return leg. The feed material should have coil manufacturers product details marked a regular interval. including fasteners with min. fastened with min. 25 um Zinc-Tin alloy coated, Hex head, self-drilling screw etc. complete. (weight of profile 4.52 Kilogram/Square Metre) 900 mm girth (Surface Width).	6.75	1096.15	Sq.m.	7399.00
3	Providing and fixing of colour coated Zinaluminium(R) AZ150 (min 150 gms/sq.mt. total on each side) profiled sheets for roofing. The feed material is manufactured out of nominal 0.45 mm Base Metal Thickness (BMT) (0.5 mm TCT), Hi-strength steel with min.550 MPa yield strength, metallic hot dip coated withAluminium-Zinc alloy (55% aluminium 43.4% zinc 1.6% silicon) with COLORBOND (R) steel quality super durable polyester paint coat (with inorganic pigment). The paint shall have a total coating thickness of nominal 35 mm, comprising of nominal 25mm exterior coat on top surface and nominal 10 um reverse coat on back surface. Profile sheet shall have nom. 950-1050 mm effective cover width and nominal 25-30 mm deep ribs with sublet square fluting in the five pan at nominal 180-250 mmcenter- to-center. The end rib shall be designed for anti-capacity groove. and return leg. The feed material should have coil manufacturers product details marked a regular interval. including fasteners with min. fastened with min. 25 um Zinc-Tin alloy coated, Hex head, self-drilling screw etc. complete. (weight of profile 4.52 Kilogram/Square Metre) 600 mm girth (Surface Width).).	2.70	351.00	Rmt.	948.00
4	Painting letters upto 20 cm height complete brushes, coir brushers, dusting, cleaning, including cost of paint etc. complete.	25.00	27.00	no.	675.00
5	Extra GST 18% (CGST 9% + SGST 9%)				5034.60
6	Extra Labour charges 1%				279.70
7	Extra Insurance 1%				279.70
		Part A	Total Rs.		33565.00

NAME OF WORK Supplying of Mini Portable poultry shed for Rural Beneficiaries in Nagpur District.





Roofing members Pannel

PARISHAD W
VISION NA

ESTIMATE FOR
Portable poultry
series in Nagpur

Amount of

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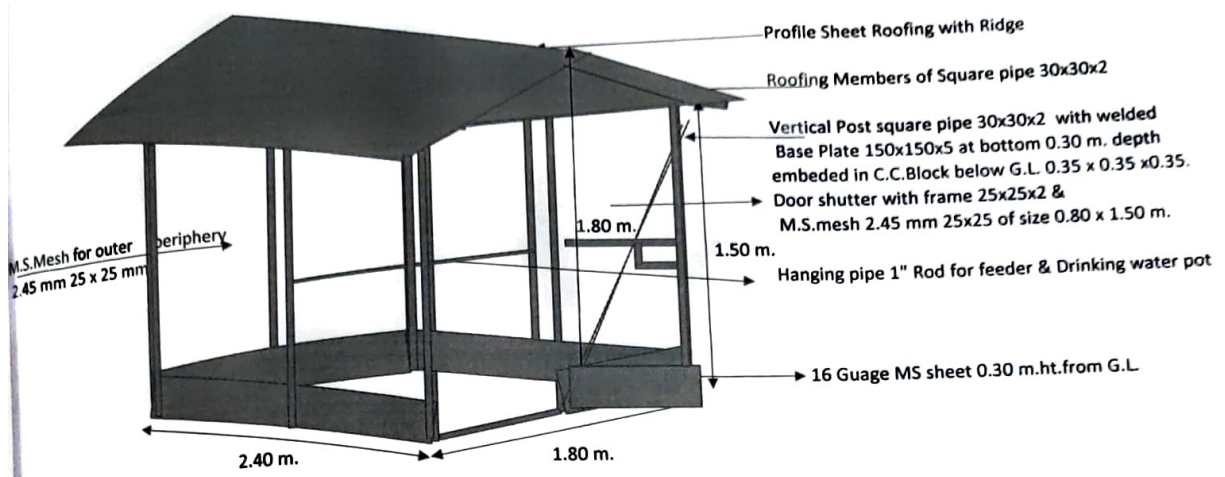
NOTE: ALL PANNELS ARE DETACHABLE AND HAS TO ASSEMBLE ON SITE WITH NUT BOLTS


SubDivisional Engineer
Z. P. (W) Sub Dn Nagpur.


Executive Engineer
Z. P. Works Dn Nagpur.

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महोदय

NAME OF WORK Supplying of Mini Portable poultry shed for Rural Beneficiaries in Nagpur District.



PORTABLE POULTRY FARM SHED


SubDivisional Engineer
Z. P.(W) Sub.Dn.Nagpur.


Executive Engineer
Z. P.Works Dn.Nagpur.

General Guidelines for online submission

GUIDELINES TO SUPPLIERS REGARDING GOVERNMENT OF MAHARASHTRA E- TENDERING SYSTEM.

1) REGISTRATION of Suppliers/contractors on electronic tendering system

The Suppliers/Contractors interested in participating in the e-Tendering process shall be required to enroll on the Government of Maharashtra's Electronic Tendering System to obtain User ID.

There is no charge/ fee payment to enroll into the Government of Maharashtra's e tendering system (<https://mahatenders.gov.in>)

2) Obtaining a Digital CERTIFICATE:-

The bidders can obtain the Digital Signature Certificate from any certifying authority. For more information about the digital signature bidders may visit to the portal www.cca.gov.in(Controller of Certifying Authority Government of India)

The Digital Certificates are issued by an approved Certifying Authority authorized by the Controller of Certifying Authorities of Government of India through their Authorized Representatives upon receipt of documents required to obtain a Digital Certificate.

In case of online tendering, if the Digital Certificate issued to an Authorised User of a Partnership Firm is used for signing and submitting a bid, it will be considered equivalent to a no objection certificate / power of attorney to that User to submit the bid on behalf of the Partnership Firm. The Partnership Firm has to authorise a specific individual via an authorisation certificate signed by a partner of the firm (and in case the applicant is a partner, another partner in the same firm is required to authorise) to use the digital certificate as per Indian Information Technology Act, 2000.

Unless the Digital Certificate is revoked, it will be assumed to represent adequate authority of the Authority User to bid on behalf of the Firm for the Tenders processed on the Electronic Tender Management System of Government of Maharashtra as per Indian Information Technology Act, 2000. The Digital Signature of this Authorised User will be binding on the Firm. It shall be the responsibility of Partners of the Firm to inform the Certifying Authority or Sub Certifying Authority, if the Authorised User changes, and apply for a fresh Digital Signature Certificate. The procedure for application of a Digital Signature Certificate will remain the same for the new Authorised User.

The same procedure holds true for the Authorised Users in a Private / Public Limited Company. In this case, the Authorisation Certificate will have to be signed by the Director of the Company or the Reporting Authority of the Applicant.

3) Recommended Computer System and setup :-

To operate on the Electronic Tendering System, the Contractors are recommended to use Computer System with minimum windows XP/2000 or higher Operating system and good internet connectivity. Recommended browsers are Internet Explorer version 7.0 or above, Mozilla Firefox 5.0 or above. Computer should have JRE installed in your system recommended java is (**JRE 7u71 is preferable JRE**) To install java and other application may help to bidders can be downloaded from download option available on portal

4) Download of Tender DOCUMENTS and ONLINE Bid Preparation and Submission of electronic

E-tendering process will be conducted through <https://mahatenders.gov.in> the e-tendering portal of Govt. of Maharashtra in association with National Informatics Centre (NIC), Department of Information Technology & State Bank of India for e- payment. To participate in e-tendering, the intending Bidder/Contractor shall register

themselves in the website of <http://mahatenders.gov.in> Detailed information for registration and submission of Bid/offers through e-tendering process are available in "Bidders Manual kit" given on home page of www.mahatenders.gov.in There are no charge for registration for bidders/Contractors.

5) Submission of Earnest Money Deposit:

Cost of TF (Tender Form) and EMD (Earnest Money Deposit) should be paid via online payment system available with the portal. For online payment of TF and EMD bidders has to ensure that their bank account is having facility of online Net Banking Payment and also to verify the limit of amount transfer of the payment with the bank for net banking.

EMD Payment will be accepted by the E-tendering process only once while Bidding.

6) Bidders who are using SB MOPS other banks Internet Banking are requested to make online payment four days in advance.

7) Vendor must read.

- Online Payment Guide For SBI Corporate Internet Banking Account Holder
- Bid Submission - Online Payment Procedure for Bidders
- Help for contractors
- Information about DSC
- Resource required
- Bidder manual kit

Bidder Manual Kit		
Sr. No.	Particulars	Downloads
1	Notice to Bidder for e-Bid Submission	Notice is Bidder
2	Registration of Bidder	Bidder Enrolment
3	Uploading of My Documents	My Documents
4	Online e-Bid Submission	Single Cover, Two Cover, Three Cover, Four Cover
5	Online Bid Withdrawal	Bid Withdrawal
6	Online Bid Re-Submission	Bid Resubmission
7	Clarifications (Tender Status, My Archive...)	Clarifications
8	Trouble Shooting	Trouble Shooting
9	BoQ Preparation Guideline	Item Rate, Percentage Rate, Item Wise With Taxes

Tender form and any relevant documents are not be sold /issued manually from offices.

- Tender Forms can be downloaded from the e-Tendering Portal Government of Maharashtra i.e. <https://mahatenders.gov.in> there is no charge to download the documents from website.
- The date and time for online submission of envelopes shall be strictly followed in all cases. The bidder/ Contractor should ensure that their tender is submitted online before the expiry of the scheduled date and time. No delay on account of any cause will be entertained. Tender(s) not submitted online will not be entertained.
- If for any reason, any interested bidder fails to complete any online stages during the complete tender cycle, department shall not be responsible for that and any grievance regarding that shall not be entertained.
- Tender shall be submitted in two Envelopes i.e. Technical Bid in Envelope-1 & Price Bid in Envelope-2 through e-Tendering procedure only on <http://mahatenders.gov.in> portal.

- Tenders submitted without two Bid systems and by without e-Tendering (<http://mahatenders.gov.in>) procedure shall be rejected.
- The Two Bids offer must be submitted along with document(s) as per the guidelines given in tender document by e-Tendering procedure only. For more detail visit "Bidders Manual Kit" page. Who's link is given on home page of e-tendering portal www.mahatenders.gov.in
- For technical bid bidder/ Contractor has to make sure that there should not be any space or special character in the file name. All the technical documents should be in .pdf format. Eg. "Registration certificate.pdf" is wrong file name. The correct file name would be "registration_certificate.pdf".
- The documents uploaded in the technical bid will be scrutinized by the evaluation Authority as per the document asked in the tender notice and tender document. The decision of the tender Evaluation Authority shall be final in this regard.
- Bidder/ Contractor, in advance, should prepare the bid documents to be submitted as indicated in the tender schedule and they should be in PDF (for technical bid) and excel file formats (Microsoft Excel 2003 and above file) for Price Bid. In case of technical bid, if there is more than one document, they can be clubbed together. i. e. for each cover of online envelopes only single file need to be uploaded. For e.g. to upload document having multiple pages, bidder has to scan them as single document.
- For technical bid, bidders have to make sure that there should not be any space or special character in the file name. All the technical documents should be in .pdf Or .rar format e.g. "Registration certificate.pdf" "Registration certificate.rar" is wrong file name. The correct file name would be "registration_certificate.pdf" "registration_certificate.rar".
- For Price Bid, Do not modify the Price Bid predefined name or sheet name of Price Bid.
- Only Green cells of Price Bid are for data entry.
- Do not use cut, copy or paste while data entry into the Price Bid sheet.
- Any violation on the Price Bid shall be subjected to rejection of the bid.
- Before uploading Price Bid kindly confirms that enter detail in Price Bid has been saved correctly.
- It is important to note that, the bidder/ contractor has to **Clickon the 'Freeze Bid Button'**, to ensure that he/she completes the Bid Submission Process. Bids which are not frozen are considered as Incomplete/Invalid bids and shall not be considered for evaluation purposes.

For any queries relating to this e-Procurement Portal, please call 24 x 7 Toll Free No. 1800-3070-2232. All queries will be answered in English / Hindi only, In addition, the help desk can be contacted directly in the following mobile nos. 91- 7878007972 and 91-7878007973.

TECHNICAL BID (ENVELOPE NO. 01)

Following documents should be uploaded in Online Technical Envelope No. 1 scanned files in PDF format/scanned images, if required can be zipped and then uploaded. These

documents need to be digitally signed by individual contractor's digital signature and uploaded during Online Bid Preparation stage.

1. **Covering Letter for Enclosure:** A covering letter stating the list of enclosures should be attached in the offer along with the checklist. Complete Address, contact details, email address, website address etc must be there on the letter head for easy and fast communication.
2. EMD or EMD exemption letter – If the bidder is the supplier registered with Central Store Purchase Organization (CSPO of Govt. of Maharashtra) / DGS & D/ NSIC/DIC, the attested copy letter of registration with CSPO / DGS & D/ NSIC/DIC and attested copy of certificate stating that the firm is exempted from the payment of EMD **MUSTBE ATTACHED.** EMD exemption for firms registered with CSPO / DGS & D/ NSIC/DIC will be as per rules (please refer to Govt. Gazette part II published at Govt. Press, Charni Road, Mumbai). EMD exemptions will be as per the CSPO guidelines.
3. **Certificate of Registration:** In case of manufacturers, valid Certificate of registration with Directorate of Industry, Government of Maharashtra **MUST be attached.**
4. **GST Registration: Documentary evidences of GST registration, (GST number) MUST be attached. Further, the VAT/GST clearance Certificate upto March 2018 must be attached.**
5. **Income Tax Returns/ Balance Sheet:** Pan Card along with self attested copies of Income Tax Returns of the firm for last two consecutive years or Balance Sheets of last two consecutive years duly certified by a Chartered Accountant required as a proof to establish the financial capacity of the supplier/ manufacturer **Must be attached.**
6. **Authorization Certificate:(Please see FORMAT 1)**

Original Authorization letter of the manufacturer who manufactures the item mentioned in the tender document is essential if the bidder himself is not the manufacturer.

- Authorization letter should be in typed form on the letter head of the manufacturer duly signed by the competent authority of the manufacturing company with his name and company's seal on it.
- The letter head must contain the manufacturer's office address, factory address, contact numbers, email address and website address (if available) for verifying the details in the letter.
- Authorization letter should be in original and from manufacturer directly.
- It should be addressed to the DAHO ZP Nagpur clearly authorizing the bidder to participate in this tender by quoting tender No and name of the Model for the tendered item.
- Manufacturer shall assure that he/ she will supply the equipment through the bidder and will attend all service calls during warranty period. He will also give list of authorized service providers in Maharashtra/ India.

7. The tender opening authority reserves the right to ask for any further documentary evidence to establish genuineness of manufacturer, bidder and authorization letter.

8. No Deviation Statement:- (Please see FORMAT 2)

The no deviation statement must have mention of the make & model number of the equipment/item quoted by the bidder against the tender, specification of the equipment tendered by the college, specification of the equipment offered and deviations in specifications, if any.

Bidder must detail the pro forma in format 2 and mere certifying that There is no deviation between tender specifications and specifications quoted by the bidder' is not acceptable and such bids are likely to be rejected.

9. Technical Literature/Relevant Leaflet of the equipment:

Self attested relevant leaflet/Technical literature/Maintenance manual/Catalogue highlighting products features offered in the Tender must be uploaded in original. The offer shall be considered only if the original scanned leaflets/literature is uploaded. All the technical information about the equipment required for checking whether the equipment offered is as per Tender Specification or not, should be available in the Technical literature enclosed. The literature should be corresponding to the Model and Make offered in the commercial Bid. In case the literature contains description of more than one model, the bidder must tick mark on name of the model and make signature there.

10. User List for past experience: The bidder must also produce documentary evidence that he has supplied the items of similar kind in the past to various other organizations. Self attested List of users for verifying the quality of the equipment being supplied and after sales service rendered by the manufacturer. This list must contain at least three users along with the name of contact person and his contact details (postal address, email and contact number) and the items and year of purchase of that item by that department. **(Please see FORMAT 3)**

Undertaking of delivery (Please see FORMAT 4)

Original Undertaking of delivery within stipulated weeks is to be submitted.

11. Undertaking for giving demonstration (Please see FORMAT 5)

The tender opening authority may ask for demonstration of the equipment at the time of opening of technical envelope to satisfy itself. Original Undertaking for giving demonstration of tendered item within short period of notice **must be attached.**

12. Declaration by the bidder (Risk purchase clause, Fall Clause, penalty clause): (Please see FORMAT 6) Copy of Declaration duly signed by bidder regarding acceptance of all tender conditions and also penalty clause, Risk purchase clause, fall clause **must be attached.**

Fall Clause, Penalty Clause and Risk Purchase Clause

Fall Clause: It is a condition of the contract that the price at which the Contractor will supply the stores should not exceed the lowest price charged by the Contractor to any

customer during the currency of the rate contract and that in the event of the prices going down below the rate contract prices the Contractor shall promptly furnish such information to the college and the concerned Purchasing Officer to enable him to amend the contract rates for subsequent supplies.

Penalty Clause:

Failure and termination of contract:- should you fail to deliver the stores or any part thereof within the period prescribed for delivery the District Animal Husbandry Officer ZP Nagpur shall be entitled in his opinion to take any one or more of the following steps:-

- To recover from you as liquidated damages a sum equivalent to ½ per cent of the price of the undelivered items at the stipulated rate for each week or part thereof during which the delivery of such items may be delayed subject to a maximum limit in the case of an order not exceeding rupees one lakh in value of 10 per cent and in the case of an order exceeding Rs. 1 lakh in value of 5 per cent of the stipulated price of the stores so undelivered. Such penalty is to be deducted always by the consignee from the bill of the firm.

Risk Purchase Clause:

1. If the bidder fails to deliver the item or any installment thereof within the period fixed for such delivery or at any time repudiates the contract before the expiry of such period, the concerned District Animal Husbandry Officer ZP Nagpur is entitled to cancel the contract and to repurchase the items of the same specifications to the extent of the items not delivered at the risk and cost of the defaulting bidder. In the event of such a risk purchase, the defaulting bidder shall be liable for any loss which the concerned District Animal Husbandry Officer ZP Nagpur may sustain on that account provided the purchase, or if there is an agreement to purchase, such agreement, is made, in case of default to deliver the stores within the stipulated delivery period, within four months from the date of such default and in case of repudiation of the contract before the expiry of the aforesaid delivery, within four months from the date of cancellation of the contract of such period. In case any amount is outstanding to be paid to the defaulting contractor such amount should be withheld in the interest of Government.
2. Procedure to effect risk purchase – As soon as a contract is cancelled steps should be taken to effect repurchase of the stores still needed by floating Tender Enquiry.
 - The date of delivery in A/T, supplies made, supplies expected within the delivery period, and the prospects of the contractor executing the contract should be taken into account.
 - Where security deposit is called for by a specified date, default in furnishing the same by the target date is in itself a breach of the contract and which entitles the purchaser to cancel the contract at risk and costs of the contractor.

- Risk purchase contract should be on the same terms (except delivery date and price) of the original contract.
- The terms of the new contract should not be more onerous or more liberal than those of the original contract except delivery period.
- In case the material on Risk Purchase Enquiry is available at a lesser rate than the value of original A/T, in such cases 10 percent of the original value of A/T should be recovered from the defaulting contractor.

Bid Form (Format - 7)

The list of documents for Technical Envelope No.1 is as follows:

Sr. No.	List of Documents	Compulsory / Additional
1.	Scanned From Original Copy of Covering letter	Compulsory
2.	EMD	Compulsory
3.	Scanned From Original Copy of Certificate of registration in case of manufacturer	Compulsory
4.	Scanned From Original Copy of Documents of GST Registration / GST No.	Compulsory
5.	Scanned From Original Copy of Certified copy of PAN Card.	Compulsory
6.	Scanned From Original Copy of Certified copy of ITCC issued by Department of Income Tax (Last two consecutive years) or balance sheet of the firm for last two consecutive years.	Compulsory
7.	Scanned From Original Copy of Authorization certificate	Compulsory
8.	Scanned From Original Copy of No deviation statement	Compulsory
9.	Scanned From Original Copy of Technical Literature/Relevant Leaflet of the equipment	Compulsory
10.	Scanned From Original Copy of User List for past experience from Competent Authority.	Compulsory
11.	Scanned From Original Copy of Undertaking of delivery	Compulsory
12.	Scanned From Original Copy of Undertaking for giving demonstration	Compulsory
13.	Scanned From Original Copy of Declaration - I by the bidder (Risk purchase clause, Fall Clause, penalty clause)	Compulsory
14.	Bid Form	Compulsory

COVERING LETTER FOR SUBMISSION OF TENDER

To,
Addl. Chief Executive Officer,
Zilla Parishad,
Nagpur

Subject: Tender for purchase of equipments/Item 'Iron Made Poultry Shed (Portable)' reg....

Reference: Your e-tender notice no.

Sir,

In accordance with the advertisement appeared in _____ on _____ and as per terms and conditions of the tender, I am submitting herewith my tender quoting therein minimum rates for the supply of _____ (Nos.)

Encl: 1. _____
2. _____
3. _____

Yours sincerely,

Signature of the
Tenderer

Date:

Place:

Note:

- 1. Covering letter should be on the letter head of the firm/tenderer.**
- 2. Complete Address, contact details, email address, website address etc. must be there on the letter head for easy and fast communication.**

FORMAT - 1
(Must be on the letter head of the firm)

AUTHORISATION LETTER

To,
Addl. Chief Executive Officer,
Zilla Parishad,
Nagpur

Subject: Authorisation for submission of Tender for _____

Reference: Your Tender No. _____

Sir,

With reference to the subject cited above, this is to inform you that we
_____ are an established manufacturer of
_____ having factory at _____ since
_____.

We do hereby authorize M/s _____ to quote and negotiate
for items mentioned in tender enquiry No. _____ due on _____.

We further undertake that the products supplied by M/s _____ will
be fully supported by us during and after the warranty period and all the service calls will be
attended by us/our authorized service provider promptly.

The list of authorized service providers in India/Maharashtra is attached herewith.

Thanking you.

For _____

Authorized
signatory

Name:

Designation:

Date:

Place:

FORMAT - 2

(Must be on the letter head of the firm)

NO DEVIATION STATEMENT

To,
Addl. Chief Executive Officer,
Zilla Parishad,
Nagpur

Sir,

We submit herewith a no deviation statement giving comparison of our technical offer and the specifications of the items mentioned in the tender No. _____ due on _____.

Name of the manufacturer _____ Make and Model No. _____

Specification of equipment stated in Tender Enquiry <u>step</u> by <u>step</u>	Specification of equipment offered by Bidder <u>step</u> by <u>step</u>	Whether there is any deviation from the tender specification Yes/No	If yes indicate clearly the deviations and your justification for the deviation
1	2	3	4

Name and signature of the bidder
With seal

Note:

Bidder must detail the proforma in above format and mere certifying that 'There is no deviation between tender specifications and specifications quoted by the bidder' is not acceptable and such bids are likely to be rejected.

FORMAT - 3
(Must be on the letter head of the firm)

No.

Date:

LIST OF USERS

List of users for verifying the quality of the equipment being supplied and after sales service rendered by the manufacturer.

Name of the item:

Make and Model No.

Sr. No.	Name and address of the user	Contact person with contact number and email address	Purchase order No. with date	Quantity purchased	Any complaints, queries/court matter etc. in this regard
1.					
2.					
3.					
4.					
5.					

Signature of the bidder

With seal

Note: At least three users have to be given by the bidder.

FORMAT - 4
(Must be on the letter head of the firm)

No.
Date:

UNDERTAKING FOR DELIVERY

We _____ the manufacturer of
_____ (name of the item) do undertake to deliver the material mentioned in the tender
No. _____ due on _____ within the stipulated delivery period
mentioned in the tender form.

For and on behalf of _____
Seal of the manufacturer _____

FORMAT -5
(Must be on the letter head of the firm)

No.

Date:

UNDERTAKING FOR DEMONSTRATION

We _____ the manufacturer of _____(name of the item) do undertake to demonstrate the material mentioned in the tender No. _____ due on _____ within the stipulated delivery period mentioned in the tender form.

For and on behalf of _____

Seal of the manufacturer _____

FORMAT - 6
(Must be on the letter head of the firm)

No.
Date:

DECLARATION - I

To,
Addl. Chief Executive Officer,
Zilla Parishad,
Nagpur

I, the undersigned for and behalf of M/S _____ hereby accept and agree with the
Fall clause, penalty clause and Risk purchase clause for the tender No_Due on
_____ as published in the Manual of the office procedure for purchase of stores by the Government
departments of the Government of Maharashtra.

For and on behalf of _____

Seal of the Bidder _____

FORMAT - 7
(Must be on the letter head of the firm)

BID FORM

Date:

To,

Addl. Chief Executive Officer,
Zilla Parishad,
Nagpur

Ref: Your bidding documents No. Dated:

Having examined the above mentioned bidding documents, including agenda Nos. (if any), the receipt of which is hereby duly acknowledge, we the undersigned, offer to supply and deliver..... (description of goods and services) in conformity with the said bidding documents.

We undertake, if our bid is accepted, to deliver the goods and complete the services in accordance with the delivery schedule specified in the schedule of Requirements after fulfilling all the applicable requirements incorporated in the above referred bidding documents.

We agree to abide by this bid for the bid validity period specified in the tender document or for the subsequently extended period, if any agreed to by us and it shall remain binding up on us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this old bid together with your written acceptance thereof and your notification of award, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this.....day of 2019.

Signature
(in the capacity of)
Duly authorized to sign bid for and on behalf of
bidder

Check List of Documents to be uploaded Online:

The following documents should be uploaded by the bidders in the form of PDF Files in the same order as mentioned below, on the e-Tendering website during Online Bid Preparation stage.

Technical bid and commercial bid

Sr. No	List of Documents	Compulsory/ Additional
1	Scanned From Original Copy of Covering letter	Compulsory
2	EMD	Compulsory
3	Scanned From Original Copy of Certificate of registration in case of manufacturer	Compulsory
4	Scanned From Original Copy of Documents of GST Registration/GST No.	Compulsory
5	Scanned From Original Copy of Certified copy of PAN Card.	Compulsory
6	Scanned From Original Copy of Certified copy of ITCC issued by Department of Income Tax (Last two consecutive years) or balance sheet of the firm for last two consecutive years.	Compulsory
7	Scanned From Original Copy of Authorization certificate	Compulsory
8	Scanned From Original Copy of No deviation statement	Compulsory
9	Scanned From Original Copy of Technical Literature/Relevant Leaflet of the equipment	Compulsory
10	Scanned From Original Copy of User List for past experience from Competent Authority.	Compulsory
11	Scanned From Original Copy of Undertaking of delivery	Compulsory
12	Scanned From Original Copy of Undertaking for giving demonstration	Compulsory
13	Scanned From Original Copy of Declaration - I by the bidder (Risk purchase clause, Fall Clause, penalty clause)	Compulsory
14	Bid Form	Compulsory

Item Rate BoQ

Tender Inviting Authority: Addl. Chief Executive Officer, ZP Nagpur.

Name of Work: Providing, Supplying & Installation of Iron Made Poultry Shade (Portable).

Contract No: 07/2021-22

Name of the Bidder/ Bidding Firm / Company :	
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PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder (Inclusive of all Taxes) Rs. P	TOTAL AMOUNT With Taxes	TOTAL AMOUNT In Words
1	2	4	5	13	54	55
1	Name of Work					
1.01	Providing, Supplying & Installation of Iron Made Poultry Shade (Portable). Supply and Installation at Jurisdiction of Zilla Parishad Nagpur, Maharashtra State, India as per Annexure-I Talukas Villages, as per Specification and Drawing including Electrification as directed by DAHO ZP Nagpur, inclusive of all Taxes FOR.	2473.00	Nos.		0.00	INR Zero Only
Total in Figures					0.00	INR Zero Only
Quoted Rate in Words						INR Zero Only

Annexure I

Sr. No.	Name of Taluka	No. of Cages to be supplied
1	Ramtek	626
2	Mouda	110
3	Nagpur	139
4	Parshivni	160
5	Kamthi	120
6	Hingna	216
7	Bhivapur	134
8	Umred	191
9	Kuhi	124
10	Narkhed	146
11	Katol	205
12	Kalmeshwar	113
13	Sawner	189
Total		2473